

**Beecroft Estates**  
**6-8 Park Street**  
**Wombwell S73 0DJ**

**Tel 01226 340110**  
**Fax 01226 341793**  
**info@beecroftestates.co.uk**

**TENANCY APPLICATION FORM**

**1. PROPERTY DETAILS**

Address of property applying for:



Rent per month:

£

Bond:

£

Number of applicants:

Names of all applicants:

Please note that all members of the household over the age of 18 must be treated as an applicant and their details must be included on this form.

**Please supply the following with your application for both applicants:**

	App 1	App 2	
Driving Licence or Passport	<input type="checkbox"/>	<input type="checkbox"/>	
Utility Bill dated within last 3 months	<input type="checkbox"/>	<input type="checkbox"/>	
3 months Payslips	<input type="checkbox"/>	<input type="checkbox"/>	
Bank Statements (3 months)	<input type="checkbox"/>	<input type="checkbox"/>	
Application Fee	<input type="checkbox"/>	<input type="checkbox"/>	fees apply please ask for details

**2. PERSONAL DETAILS – Applicant 1**

Title:  First name(s):  Surname:

Current Address:

Date of Birth:  /  /  Period at address:  years  months

Telephone:  Mobile:  Email:

Residential Status: Property Owner  Tenant  Living With Parents  Other

Marital Status: Single  Married  Divorced  Separated  Widow(er)

**Have you ever been issued with a county court judgement:** Yes  No

**Are you aware of any adverse credit history:** Yes  No

**Do you have a criminal record?** Yes  No

*If YES please give details in Additional Information box 7*

## 2. PERSONAL DETAILS - Applicant 2

Title:  First name(s):  Surname:

Current Address:

Date of Birth:  /  /  Period at address:  years  months

Telephone:  Mobile:  Email:

Residential Status: Property Owner  Tenant  Living With Parents  Other

Marital Status: Single  Married  Divorced  Separated  Widow(er)

**Have you ever been issued with a county court judgement:** Yes  No

**Are you aware of any adverse credit history:** Yes  No

**Do you have a criminal record?** Yes  No

*If YES please give details in Additional Information box 7*

## 3. PREVIOUS ADDRESS HISTORY (LAST 3 YEARS) – Applicant 1

*Please provide previous addresses and dates to cover three years of residency.*

Address 2:

Period at address:  Years  Months

Residential Status: Property Owner  Tenant  Living With Parents  Other

## 3. PREVIOUS ADDRESS HISTORY (LAST 3 YEARS) – Applicant 2

*Please provide previous addresses and dates to cover three years of residency.*

Address 2:

Period at address:  Years  Months

Residential Status: Property Owner  Tenant  Living With Parents  Other

**4. CURRENT LANDLORD OR LETTING AGENCY** – If the applicants have different a landlord or letting agency to each other, then please input those details in section 7 of the application form.

Name of Landlord or Letting Agency:

Address:

Telephone:  Mobile:

Fax:  Email:

**5. EMPLOYMENT DETAILS – Applicant 1**

Employed:  Self Employed:  Unemployed:  Retired:  Student:  Starting Employment   
Full Time:  Part Time:  Permanent:  Temporary:

**Employer Details:** Company Name:

Address:

Contact Name for Reference:  Email Address for Reference:

Telephone:  Fax:

Position Held:  Start Date:  /  /  Gross Salary:  £

Payroll / Service / Pension Number:  NI Number:

*Please ensure that you provide your National Insurance Number as we cannot proceed without this.*

*If you are Self-Employed, please provide full accountants details – if you do not have an accountant then we require 6 months bank statements showing proof of income.*

**5. EMPLOYMENT DETAILS – Applicant 2**

Employed:  Self Employed:  Unemployed:  Retired:  Student:  Starting Employment   
Full Time:  Part Time:  Permanent:  Temporary:

**Employer Details:** Company Name:

Address:

Contact Name for Reference:  Email Address for Reference:

Telephone:  Fax:

Position Held:  Start Date:  /  /  Gross Salary:  £

Payroll / Service / Pension Number:  NI Number:

*Please ensure that you provide your National Insurance Number as we cannot proceed without this.*

If you are Self-Employed, please provide full accountants details – if you do not have an accountant then we require 6 months bank statements showing proof of income.

### 6. NEXT OF KIN – Applicant 1

Title:  First Name(s):  Surname:

Current Address:

Telephone:  Mobile:  Email:

Relationship to Tenant?  
e.g. Parent/Guardian etc

**NEXT OF KIN MUST NOT BE SPOUSE**

### 6. NEXT OF KIN – Applicant 2

Title:  First Name(s):  Surname:

Current Address:

Telephone:  Mobile:  Email:

Relationship to Tenant?  
e.g. Parent/Guardian etc

**NEXT OF KIN MUST NOT BE SPOUSE**

### 7. ADDITIONAL INFORMATION – Both Applicants

Do either of you smoke: Yes  No  If yes, please state which applicant:

Will there be any children living at the property?: Yes  No

If yes, please state their names and ages:

Do you have any pets? (specify)

How do you intend paying your monthly rental?  
(Salary/Pension/Sale of House/Benefits etc)

**If you are using Benefits to pay your Monthly Rental, please provide details of the Benefits you receive.**

Please attach an A4 sheet of paper if you need more space.

## 8. MOVE-IN DATE

What is your intended Move-in Date?

(Note: Unless by prior agreement, if this is greater than one calendar month after your application date, the property cannot be taken off the market until the one-month point is reached and you may lose the property. Your application fee would not be refundable in these circumstances).

## 9. BANK DETAILS (- this is the account that your rent will be taken from).

Account in Name of:			
Name of Bank			
Address:			
Sort Code:	/	/	Account Number:

Time with bank:  Years  Months

## 10. DECLARATION

I/We confirm that the information I/We have given on the application form is true, accurate, not misleading and to the best of my knowledge. I/We consent to this information being verified by fair and lawful means, which I/We understand may involve contacting referees (including existing/ previous employer, landlord or accountant) and licensed credit reference agencies for the purpose of assessing my/our tenancy application during the referencing process. I/We understand that a third party referencing company may be used to complete the referencing process on behalf of Beecroft Estates I/We understand that the application fee is not refundable under any circumstances.

I/We understand that my/our references will be held on file and may be forwarded to the Landlord and accessed again should I/We apply for a tenancy with Beecroft Estates again in the future. This information may be used by other lenders in assessing applications from me and other members of my household and for occasional debt tracing and fraud prevention. All information will be treated as confidential. As an additional service, Endsleigh will contact you once the application is complete to discuss your Contents Insurance needs. Endsleigh will not pass any data on to any third parties. If you would prefer not to be contacted by Endsleigh, please tick here

I/We understand that any holding deposit paid by me/us is intended as offset payment against rent and not as part of a tenancy deposit. I/We understand that the holding deposit is non-refundable should I choose not to take up the tenancy.

Applicant's Signature:

Print Name:

Applicant's Signature:

Print Name:

Date:

/ /